

Covid-19 Risk Assessment

Summary Statement

Felixstowe & Walton United Football Club has a duty of care to protect the safety and welfare of its players, coaches, staff, volunteers, visitors, customers and contractors at all times and must ensure the implementation of safe and effective social distancing and hygiene measures in line with government advice to limit the potential for Covid-19 infection.

If at any time the club believes such safety and welfare is potentially compromised it reserves the right to consider cancellation or amendment of any activity while measures are reviewed. All activities will be carried out in line with current government Covid-19 guidelines and are continually reviewed. This risk assessment must be read in conjunction with all other activity and site-specific risk assessments.

Project:	OPENING FACILITY FOR JUNIOR TRAINING/ MATCHES	PRODUCED BY: CHRIS DAYNES	Report Date:	22/7/20	Version:	1
Risk/Hazard	Level of risk		Potential further action			
Visitor parking	Low		Provide unrestricted parking to staff and visitors in the car park footprint which offers adequate space for all vehicles to be parked at safe distances apart.	If visitor numbers increase, consider parking signage.		
Visitor Numbers	Medium		Supporters, parents, and other spectators should remain socially distanced whilst attending events. Spectator groups must be restricted to discrete six-person gathering limits and spread out, in line with wider Government guidance, ensuring space for officials, coaches and substitutes.	Consider staggering kick off times to avoid congestion		
Track & Trace of visitors	High		The Club will support NHS test and trace efforts by collecting name and contact information on participants at both training and matches, and those accessing the clubhouse. This information will be stored for a minimum of 21 days in-line with the Government Recreational Team Sport Framework and collected/ processed in accordance with the Data Protection Act 2018 and in line with GDPR principles. It will be used only for the purpose of NHS test and trace.			
Changing Rooms & Showers	High		These facilities will remain closed, exceptions will be made where safety and safeguarding measures require their use. For example, to supporting players with disabilities, or when a child needs a change of clothing etc.			
Hand washing	High		Access will be provided to hand washing facilities in the matchday toilets to aid frequent handwashing by all visitors. Parents, players and coaches will be encouraged to bring their own hand sanitiser, clearly marked with their name.			
Toilets	High		Matchday Corridor Toilets will be open pre-match or training, during the match or training and for 30 minutes afterwards. A one in/one out system will be in operation using signage. Regular cleaning will take place. The Clubhouse lobby toilets will remain closed.			
Access to clubhouse & snack bar	Low		The main clubhouse will be closed. Access to the snack bar will be via the gates adjacent to the turnstiles. Cones and signage will be used to manage queues. Snack bar service will be via the outside serving hatch.			
Contact with exterior gates, handles	Low		One single entry gate will be used, and one member of staff only will operate this gate. Visitors/public will not touch any gates or handles. Gate handles to be sanitised before and after each event.			
Walkways and concourse safety	Low		Walkways and concourses will be cleared of obstructions and a one-way system will be in operation using barriers, signage and cones.			
Cash Handling	Medium		Contactless payments will be encouraged.	Consider pre-payment options.		
Spread of infection.	High		Hand sanitiser will be available at all entrances, exits and at various points across the site. Regular and thorough cleaning will take place before, during and after each event. Staff will wear appropriate PPE.	Clubhouse has been deep cleaned before re-opening. Consider further deep cleaning at regular intervals.		
Glassware & Packaging	High		All drinks will be served in plastic disposable glasses or bottles to reduce contact with used glassware. Disposable packaging will be used for all food, and sachets used in place of condiment bottles. Bins will be provided for the safe disposal of all disposable items.			
Exiting the site	Low		A separate exit will be in use to maintain the one way system and prevent cross-traffic. The exit will be clearly signed.	Consider stewarding if measures not being followed by visitors.		
Staff Interaction	Medium		Staff numbers will be restricted to one member in the bar and one in the kitchen to avoid unnecessary interaction.			
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